

File Download

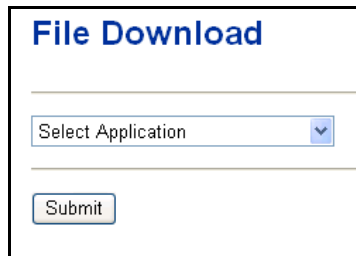
File Download can be used to transfer files from the bank to your PC.

To perform a file download from the bank:

1. Select **Download File** under **File Download** on the navigation bar.

The *File Download Selection* page will display.

File Download Selection Page



The screenshot shows a web form titled "File Download". At the top, there is a dropdown menu with the text "Select Application" and a small downward arrow. Below the dropdown is a "Submit" button.

2. Click the drop-down arrow and select the **Application** (file type).

3. Click **Submit**.

The *File Download* page will display.

File Download Page



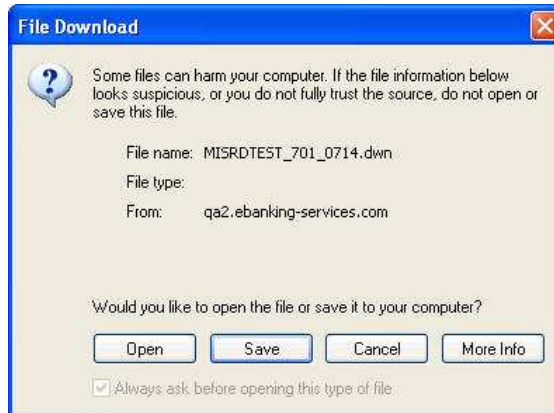
The screenshot shows a web page titled "File Download". Below the title, it displays "Application Name: MISRDTTEST_701". There is a table with two columns: "Date/Time(ET) Received" and "File". The table contains one row with the date "7/14/2005 1:32:43 PM" and the file name "RECON PAID FILE".

File Download Field Descriptions

Field	Description
Date/Time (ET) Received	The date and time the file was placed on the server.
File	The name of the file.

4. To select a file, click the file name link.

The Windows **File Download** dialog box displays. Note the default name of the file in the dialog box. The filename is a combination of the file type and the date the file was placed on the server.



5. Select either **Open** (this file from its current location) or **Save** (this file to disk).

If you select **Open** (this file from its current location):

- a. The *Windows File Download* dialog box will track the download progress and then the *Windows Open With* dialog box will display. Open the file in either Notepad or WordPad. Make sure the **Always use this program to open this file** box is not checked.

Note: If you did not uncheck the **Always use** checkbox, you will create a File Types association in Windows. To correctly view report files, you must delete the File Types association. Open Windows Explorer, select **View/ Folder Options**, and then click the **File Types** tab. Scroll through the list to find the RPT file type, select it, and then click **Remove**.

- b. From the menu of Notepad or WordPad, select **File/Print** to print a copy of the report.
- c. Select **File/Save As** to save the report on your PC. Save the file as a Text Document or *.txt.

If you select **Save** (this file to disk):

- a. The *Windows File Download* and *Save As* dialog boxes will display. Save the file in the appropriate location as a Text Document (*.txt).
- b. When the download is complete, click **Open** to view the saved file. Open the file in either Notepad or WordPad. Make sure the **Always use this program to open this file** box is not checked.

Note: If you did not uncheck the **Always use** checkbox, you will create a File Types association in Windows. To correctly view report files, you must delete the File Types association. Open Windows Explorer, select **View/ Folder Options**, and then click the **File Types** tab. Scroll through the list to find the RPT file type, select it, and then click **Remove**.

- c. From the menu of Notepad or WordPad, select **File/Print** to print a copy of the report, if necessary.